

VILLA PORTOFINO HOMEOWNERS ASSOCIATION

10690 Escobar Dr., San Diego, CA 92124
Phone (858) 571-0722 FAX (858) 277-9677

OWNER INFORMATION

Date _____

OWNER NAME: _____

LOT # _____

E-mail Address: _____

Property Address: _____

Off-Site Address (If Applicable) _____

Home Phone _____ Mobile Phone _____

Name of Emergency Contact: _____

Phone #: _____

Is this property being used as a rental unit (If so, please complete the below portion of this form)?

(Please make sure this form is updated with the VPHOA office every time you have a change in tenants. Also, please ensure you provide your tenants with a copy of the Architectural Rules & Guidelines, as well as the CC&R's.)

PLEASE COMPLETE IF APPLICABLE

Property Management Company: _____ Phone _____

Address _____

I hereby grant common area privileges to my tenants so that they may utilize the common areas and facilities in accordance with Villa Portofino rules and regulations. Date _____

Owner / Property Mgr. Signature: _____

TENANT / RESIDENT INFORMATION FORM

Date _____

TENANT / RESIDENT NAME _____

Property Address: _____

Resident's Home Phone: _____ Mobile Phone _____

E-mail Address: _____

Name of Emergency Contact: _____

Phone #: _____